

# LEGISLATIVE OVERSIGHT COMMISSION ON EDUCATION ACCOUNTABILITY

Senate Finance Committee Room  
October 9, 2012

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West Virginia  
Higher Education  
Policy Commission





# West Virginia Higher Education Policy Commission

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## **Report to the Legislative Oversight Commission on Education Accountability**

**October 9, 2012**

**Southern Regional Education Board (SREB)  
State College and Career Readiness Initiative**



## **Model Agenda for a State College- and Career-Readiness Initiative**

The Southern Regional Education Board (SREB) has developed a model college- and career-readiness agenda, based on SREB's work over several years and based on the practices of several states. This agenda outlines a series of steps that states can follow to complete an effective statewide college-readiness initiative. How each state addresses each step may vary. SREB's experience shows that each of the following steps is essential if a statewide college- and career-readiness initiative is to be successful. The model agenda provides a general framework against which a state's progress in its readiness initiative can be reviewed:

- 1. Develop statewide college/career readiness standards in reading, writing and math that are:**
  - a) Created jointly by public preK-12 and higher education sectors.
  - b) Adoption of or alignment with national standards (Common Core State Standards, American Diploma Project, the National Assessment of Educational Progress, etc.).
  - c) Include content descriptions of standards converted to performance levels that are expressed in terms and rubrics commonly understood statewide by all of preK-12 and higher education.
  - d) Adopted formally as highlighted subsets of the official statewide school standards.
  - e) Formally approved by all of public higher education (four-year and two-year sectors) in the state as common readiness/placement standards, sending one set of clear expectations from all of public higher education to all public high schools in the state.
  
- 2. Make college/career readiness standards key components of state high school assessments and of statewide higher education placement/readiness assessments.**
  - a) Identify or develop 11th-grade tests that can be used to assess students' college/career readiness (especially in English III and Algebra II) and to point students to targeted assistance in 12th-grade transitional courses.
  - b) Ensure that tests assess student progress on the specific state-adopted readiness standards.
  - c) Set qualifying scores that equate to the readiness performance levels expected of entering college students.
  - d) Coordinate readiness tests within the state's overall school testing program.
  - e) Adopt and implement statewide, common college-readiness/placement tests at public postsecondary education institutions based on the state readiness standards.

- 3. Make school and student performance on the readiness assessments part of the state school accountability program.**
  - a) Prioritize readiness assessments in accountability systems.
  - b) Identify measures to determine if students who meet new standards are successful in college.
  
- 4. Adjust or develop curriculum and instruction to target the specific statewide readiness standards.**
  - a) Map readiness standards back through grades 8-11.
  - b) Plan and build supplemental curriculum and instruction for the 12th-grade, targeted to three groups of students:
    - those who are not ready to graduate from high school.
    - those who are ready to graduate but not ready for college or further career preparation.
    - those who are ready for college/career preparation (dual-credit students, early-admission students).
  - c) The non-ready cohort of students should be assisted with special courses in expository reading and writing, and math tutorials directed at the specific readiness standards.
  
- 5. Develop statewide plans for targeted teacher development (pre-service and in-service).**
  - a) Help all teachers understand the specific readiness standards and how to teach them effectively in grades 8-11.
  - b) Ensure that the plans include preparation for all teachers who will implement the new 12th-grade courses or conduct other activities designed to improve students' skills.
  - c) Focus professional development for in-service teachers specifically on the state readiness standards.
  - d) Ensure that teacher preparation programs for prospective (pre-service) teachers include learning opportunities so that new teachers will understand the state readiness standards and be prepared to teach them effectively.



# West Virginia Higher Education Policy Commission

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## Report to the Legislative Oversight Commission on Education Accountability

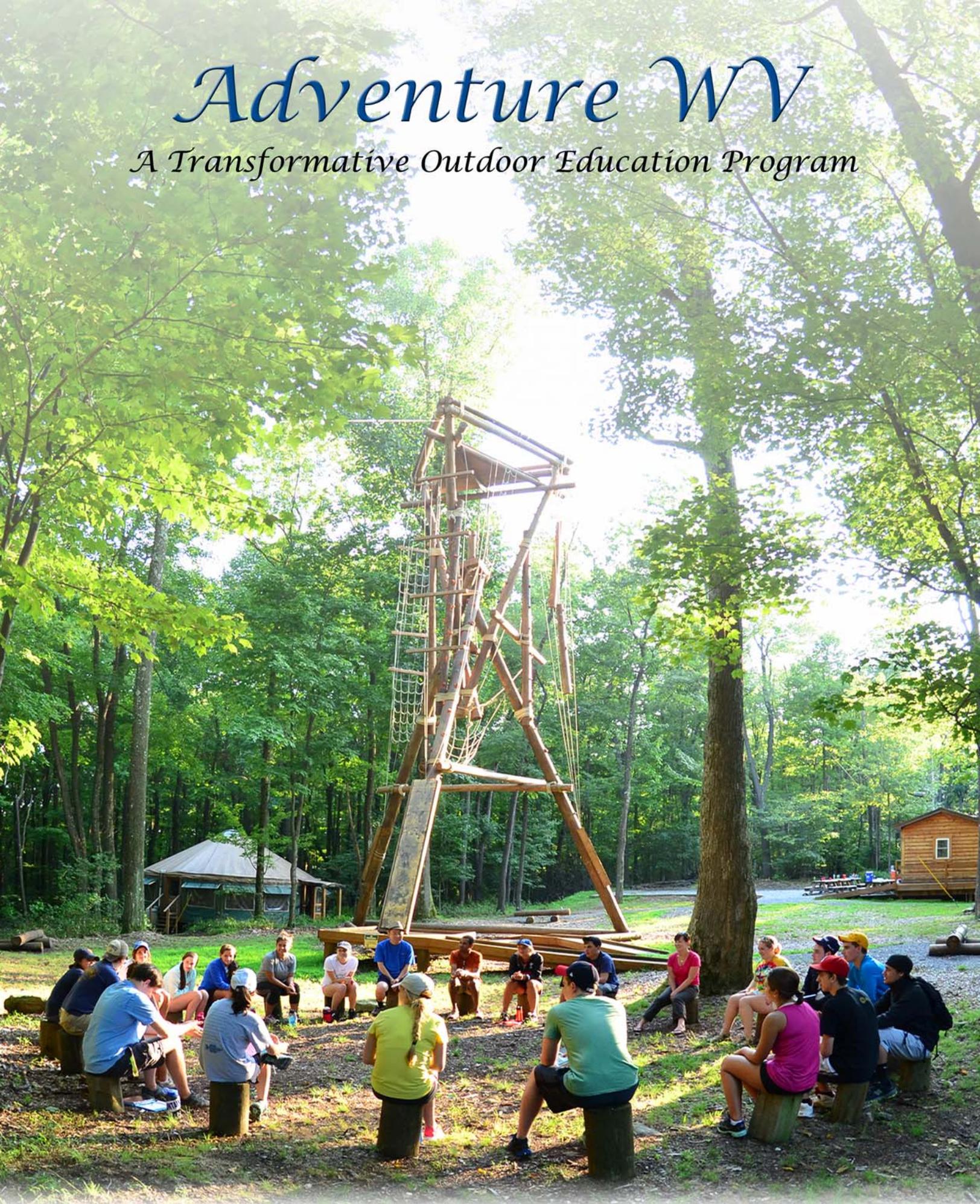
October 9, 2012

Adventure WV



# *Adventure WV*

*A Transformative Outdoor Education Program*





# Beyond the Classroom: West Virginia University's Adventure WV Program

Greg Corio  
Director, Adventure WV  
West Virginia University

# History

- Graduate project
- First program to integrate outdoor education as part of a First Year Experience course
- WVU program established in 2003
- 600 students in program per year
  - Third largest program in country
- National data-significant growth in number of programs in the last 5 years
  - 2006: 176 institutions and over 17,500 students participated
  - 2011: over 275 institutions
  - New programs are being modeled after WVU

# Program Design

- Transition period for students prior to entering college
- No technology (including cell phones, computers, I-pods)
- Leadership and development of a peer group
  - “The students’ peer group is the single most potent source of influence on growth and development during the undergraduate years” (Astin, 1993, p. 38).
- Leave-A-Trace curriculum
- Personal challenge and team building
  - Rock climbing, rafting, building with Habitat for Humanity, back packing...
- Social norming and changing perceptions
- Belongingness
- Service learning
  - Approximately 30,000 hrs of service in WV.

# Research

- WVU Institutional Research Data: Comparing students in Adventure WV with control group of similar academic profile
  - Retention Rate:
    - Adventure WV: 87.2%
    - Control Group: 79.9%
  - Graduation Rate: (6-year)
    - Adventure WV: 69.7%
    - Control Group: 64.8%
  - GPA:
    - Adventure WV: 2.94
    - Control Group: 2.89

# Research Continued

- Two published studies on Adventure WV
  - First Study: First Year Experience Study
    - Bell (2012) published in Journal of College Student Development
    - 15 factors (ten learning outcomes, two satisfaction, two delivery, one overall)
      - Example: Wellness factor includes questions about drugs, alcohol, exercise, and sexuality.

## **Impact of the Adventure Class compared to the First Year Experience Class**

<u>Factor</u>	<u>Impact</u>
Course improved connections with peers	Large
Course improved knowledge of wellness	Large
Managing time and priorities	Medium
Course improved critical thinking	Medium

# Research Continued

- Second Study: Content analysis of 237 (5 to 7 page) essays evaluating the impact of the experience.
  - Bell (2011) published in the Journal of Outdoor Recreation and Leadership.
    - 73% Life enriching experience
    - Greater than 50% wrote about wellness
    - 83% Peer relationships

# Research Qualitative

- 73% of respondents indicated it was a deeply enriching experience.
- “The adventure program was one of the greatest experiences of my life.” (Essay # 1057)
- “I believe choosing to participate in the Adventure WV will always rank in one of the top ten best decisions of my life, right behind deciding to come to WVU. I still occasionally flip through my journal and take my mind back to the most incredible and unexplainable spiritual, intellectual, and physical journey I have ever been on.” (Essay #1173)

# Research Qualitative

- Wrote about wellness
  - Women 51%
  - Men 58%
  - Three themes under wellness
    1. Importance of the class pedagogy
    2. Trust between the group members
    3. Ability to find students with shared values and similar views
  - Three student quotes
    - “Adventure West Virginia was possibly the best experience in my life. It gave me a new outlook on both campus and personal life as well as helped me to be comfortable with whom I am. Before the program, I wasn’t exactly sure what college would be like and I didn’t quite know how to deal with some of the situations I would be put in, especially the pressure to drink and party. I can’t risk my scholarship, more importantly my future, to fit in with people who drink. I realized that a lot of other people feel the same. This knowledge really strengthened my desire to focus on my schoolwork first, not parties. It is possible to have fun without drinking; the trip was proof. All of the fears that I had were gone by the end of the week.”

# Research Qualitative

- Three Student Quotes (Continued)
  - “The talk that night was about safe decisions. I learned that most of the group shared the same views as me about drugs and just wanting to be safe in general. I was worried about coming to the number one party school and not partying. Everyone made me feel so much more comfortable and I knew that I was not alone.”
  - “The classes at night were so great. I really feel they have helped prepare me for WVU. One night I remember we talked about drugs, sex and partying. I thought that was so cool. It is so real life. Our classes were all about real life issues that we might have. Not full of boring worthless information that I didn’t need to know or didn’t want to hear. At one classes we had to write letters to ourselves. I thought this activity was so awesome. The letter was called a goal letter. I think this goal letter will really help me. Sometimes I have problems meeting my goals...”

# Summary

***Encounters that build confidence through personal challenge, teambuilding and leadership***

For more information:

**Greg Corio**

Director, Adventure WV

West Virginia University

[www.adventurewv.wvu.edu](http://www.adventurewv.wvu.edu)

[greg.corio@mail.wvu.edu](mailto:greg.corio@mail.wvu.edu)

304-293-5221





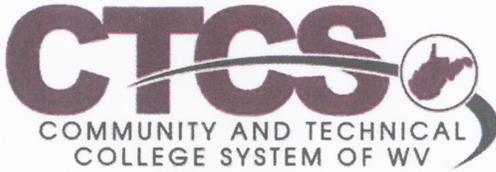
**Report to the Legislative Oversight Commission  
on Education Accountability**

**October 9, 2012**

**JOINT LEGISLATIVE RULE**

**Title 135, Series 28**  
***Standards for Administration of the WV Earn a Degree,  
Graduate Early (EDGE) Program***





August 21, 2012

The Honorable Robert Plymale  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Senate Education Committee  
Room 427  
State Capitol Building  
Charleston, West Virginia 25305

The Honorable Mary Poling  
Co-Chair, Legislative Oversight Commission on Education Accountability  
House Education Committee  
Room 434 M  
State Capitol Building  
Charleston, West Virginia 25305

Dear Senator Plymale and Delegate Poling:

On behalf of the West Virginia Council for Community and Technical College Education, I am submitting to the Legislative Oversight Commission on Education Accountability (LOCEA), the following proposed legislative rule as approved by the Council at its August 16, 2012 meeting. The rule has been filed with the Secretary of State. I am requesting that these rules be placed on the LOCEA agenda as soon as time permits.

**Title 135, Series 28, *Standards for the Administration of the West Virginia Earn a Degree Graduate Early (EDGE) Program***

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "James L. Skidmore".

James L. Skidmore  
Chancellor

Enclosure



**WEST VIRGINIA  
SECRETARY OF STATE  
NATALIE E. TENNANT  
ADMINISTRATIVE LAW DIVISION**

Form #3

Do Not Mark In This Box

FILED

2012 AUG 21 AM 10:42

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

**NOTICE OF AGENCY APPROVAL OF A PROPOSED RULE  
AND  
FILING WITH THE LEGISLATIVE RULE-MAKING REVIEW COMMITTEE**

AGENCY: WV Council for Community and Technical College Education TITLE NUMBER: 135

CITE AUTHORITY: §18-13-2, 18-13-4, 18B-2B-6, 18B-3C-2, 18B-3C-4; WV Constitution, Article XII, §2, WV Code §18-2-5

AMENDMENT TO AN EXISTING RULE: YES  NO

IF YES, SERIES NUMBER OF RULE BEING AMENDED: 28

TITLE OF RULE BEING AMENDED: Guidelines for Granting College Credit for Courses Under the West  
Virginia EDGE, "Earn a Degree, Graduate Early" Program

IF NO, SERIES NUMBER OF RULE BEING PROPOSED: \_\_\_\_\_

TITLE OF RULE BEING PROPOSED: Standards for the Administration of the West Virginia Earn a Degree  
Graduate Early (EDGE) Program

THE ABOVE PROPOSED LEGISLATIVE RULE HAVING GONE TO A PUBLIC HEARING OR A PUBLIC COMMENT PERIOD IS HEREBY APPROVED BY THE PROMULGATING AGENCY FOR FILING WITH THE SECRETARY OF STATE AND THE LEGISLATIVE RULE-MAKING REVIEW COMMITTEE FOR THEIR REVIEW.

  
Authorized Signature



- e. Date you filed in State Register the agency approved proposed Legislative Rule following public hearing: (be exact)

August 21, 2012

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- f. **Name, title, address and phone/fax/e-mail numbers** of agency person(s) to receive all *written correspondence* regarding this rule: (Please type)

WV Council for Community and Technical College Education

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James L. Skidmore, Chancellor  
1018 Kanawha Blvd., East, Suite 700

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Charleston, WV 25301

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Ph: (304)558-0265

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Fax:(304)558-1646

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skidmore@wvctcs.org

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- g. **IF DIFFERENT FROM ITEM 'f'**, please give **Name, title, address and phone number(s)** of agency person(s) who wrote and/or has responsibility for the contents of this rule: (Please type)

NA

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3. If the statute under which you promulgated the submitted rules requires certain findings and determinations to be made as a condition precedent to their promulgation:

- a. Give the date upon which you filed in the State Register a notice of the time and place of a hearing for the taking of evidence and a general description of the issues to be decided.

NA

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b. Date of hearing or comment period:

NA

c. On what date did you file in the State Register the findings and determinations required together with the reasons therefor?

NA

d. Attach findings and determinations and reasons:

Attached NA

**West Virginia Council for Community and Technical College Education  
Meeting of August 16, 2012**

**ITEM:** Approval of Series 28, *Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program*

**INSTITUTIONS:** All

**RECOMMENDED RESOLUTION:** *Resolved, That the West Virginia Council for Community and Technical College Education approves Series 28, Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program, for submission to the Secretary of State's Office for final filing.*

**STAFF MEMBER:** James Skidmore

**BACKGROUND:**

Series 28, *Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program*, was approved by the Council at its meeting on June 15, 2012, to be filed with the Secretary of State's office for the mandatory thirty-day comment period. Two comments were received.

Comment #1

It seems to me that Section 5 of Series 28 should include a statement that says something to the effect that credit awarded through the EDGE agreement shall be noted as such on the student's transcript.

Response:

Section 6.4.f. was revised to include a statement on including EDGE credit on the student's academic transcript.

Comment #2

It is important to include something like this: Students may not be awarded EDGE credit by more than one CTC for the same career-technical course. (I could see how a person could get around the system if he was smart about it.)

Response:

A student will receive EDGE credit only from the college in which the student is enrolled. EDGE credit will not be awarded or placed on a students' transcript until the student has officially enrolled into the college.

Technical Change

In Section 5.3., "shall" is changed to "may" to be consistent with Section 6.4.e.

The recommendation is to approve the revised rule for submission to the Legislative Oversight Commission on Education Accountability and for final filing with the Secretary of State's Office.

## MINUTES

### WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE EDUCATION

August 16, 2012

A meeting of the West Virginia Council for Community and Technical College Education was held on August 16, 2012, beginning at 9:00 a.m. at the Town Center Marriott in Charleston, West Virginia. Council members present were: William Baker, Kathy D'Antoni, John Panza, Clarence Pennington, Steve Roberts, Greg Smith, and John Walker. Joining by conference call was Jerry Berry. Council members absent were: Robert Brown, Keith Burdette, David Hendrickson and Nelson Robinson. Also in attendance were Chancellor James Skidmore, Council staff, community and technical college presidents, faculty, staff, and guests.

#### **Call to Order**

Vice Chair Pennington called the meeting to order and noted that a quorum was present.

#### **1. Oath of Office**

Mr. Pennington introduced and welcomed Steve Roberts who was sworn in as a new member of the West Virginia Council for Community and Technical College Education.

#### **2. Dominion Resources Award Presentation**

Chancellor Skidmore introduced Governor Earl Ray Tomblin. Governor Tomblin addressed the Council regarding the importance of the oil and gas industry and training a viable workforce to support the industry in West Virginia. Robert Orndorff, Managing Director of State and Local Government Affairs for Dominion Resources, presented WV Northern Community College and West Virginia University at Parkersburg with a donation totaling \$100,000 to assist with the institutions' natural gas training programs.

#### **3. Address by Affiliated Construction Trades Foundation**

Steve White is the Director of Affiliated Construction Trades (ACT). ACT represents 20,000 union construction workers in West Virginia and bordering states. Mr. White addressed the Council regarding apprenticeship programs and cooperation with the WV Council for Community and Technical College Education in coordinating training efforts at community and technical colleges.

**4. Approval of Minutes**

Mr. Smith moved the adoption of minutes from the June 14-15, 2012, meeting of the West Virginia Council for Community and Technical College Education. Mr. Baker seconded the motion. Motion carried.

**Academic Affairs**

**5. Post-audit Review of Occupational Programs**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education receives post-audit and follow-up reports for occupational programs at Blue Ridge Community and Technical College, Eastern WV Community and Technical College, Mountwest Community and Technical College, Pierpont Community and Technical College, Southern WV Community and Technical College, and WVU at Parkersburg, and recommends that the programs be subject to the recommended actions as noted in the agenda item.

Mr. Panza seconded the motion. Motion carried.

**6. Revision to Series 20, *Initial Authorization of Degree-Granting Institutions*, for submission to the Secretary of State for Public Comment**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves revisions to Series 20, *Initial Authorization of Degree-Granting Institutions*, for filing with the Secretary of State for a thirty-day public comment period.

FURTHER RESOLVED, That Council staff is instructed to forward the legislative rule to the Legislative Oversight Commission on Education Accountability for approval and further legislative action at the conclusion of the comment period if no substantive comments are received.

Mr. Walker seconded the motion. Motion carried.

**7. Approval of Series 52, *Annual Reauthorization of Degree-Granting Institutions*, for Submission to the Secretary of State for Public Comment**

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 52, *Annual Reauthorization of Degree-Granting Institutions*, for filing with the Secretary of State for a thirty-day public comment period.

FURTHER RESOLVED, That staff is instructed to forward the legislative rule to the Legislative Oversight Commission on Education Accountability for approval and further legislative action at the conclusion of the comment period if no substantive comments are received.

Mr. Walker seconded the motion. Motion carried.

**8. Final Approval of Series 28, *Standards for the Administration of the West Virginia Earn a Degree Graduate Early (EDGE) Program***

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves removing the word "EDGE" from Section 6.4.f. to allow credit for the course to remain on the student's transcript, but not be identified specifically as "EDGE" credit.

FURTHER RESOLVED, That the Council approves Series 28, *Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program*, for submission to the Secretary of State's Office for final filing.

Mr. Roberts seconded the motion. Motion carried.

**9. Final Approval of Series 33, *Tech Scholars Scholarship Program***

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves Series 33, *Tech Scholars Scholarship Program*, for submission to the Secretary of State's Office for final filing.

Mr. Panza seconded the motion. Motion carried.

**Finance and Facilities**

**10. FY 2014 Budgetary Submission Request**

Mr. Baker moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves the fiscal year 2014 budget submission request as presented in the agenda item.

Mr. Panza seconded the motion. Motion carried.

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education send to the budget office and to the legislature a statement that the Council recommends there be no budget cuts in the community and technical college's line items due to the negative impact on educating students in the State of West Virginia and recommends to the community and technical college Governing Boards that they not approve tuition increases for the next year in support of exempting the colleges from budget reductions.

Bill Baker seconded the motion. Motion carried.

### **Executive Session**

It was noted for the record that the Council elected to remain in open session for the following items:

#### **11. Approval of Presidential Compensation Package at West Virginia University at Parkersburg**

Mr. Smith moved the adoption of the following resolution:

RESOLVED, That the West Virginia Council for Community and Technical College Education approves a contract change for the president of West Virginia University at Parkersburg as proposed by the institutional board of governors.

Mr. Walker seconded the motion. Motion carried.

### **Adjournment**

There being no further business the meeting was adjourned.

### **Next Meeting**

Location: WV Northern Community college  
Wheeling, WV  
Date: October 11, 2012  
Time: 9:00 a.m.

\_\_\_\_\_  
Robert Brown

Chairman

\_\_\_\_\_  
Gregory Smith

Secretary

APPENDIX B

**FISCAL NOTE FOR PROPOSED RULES**

Rule Title: Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program

Type of Rule:  Legislative  Interpretive  Procedural

Agency: WV Council for Community and Technical College Education

Address: 1018 Kanawha Blvd., East, Suite 700  
Charleston, WV 25301

Phone Number: 304-558-0265 Email: skidmore@wvctcs.org

**Fiscal Note Summary**

Summarize in a clear and concise manner what impact this measure will have on costs and revenues of state government.

None

**Fiscal Note Detail**

Show over-all effect in Item 1 and 2 and, in Item 3, give an explanation of Breakdown by fiscal year, including long-range effect.

<b>FISCAL YEAR</b>			
Effect of Proposal	Current Increase/Decrease (use "--")	Next Increase/Decrease (use "--")	Fiscal Year (Upon Full Implementation)
<b>1. Estimated Total Cost</b>	0.00	0.00	0.00
Personal Services			
Current Expenses			
Repairs & Alterations			
Assets			
Other			
<b>2. Estimated Total Revenues</b>	0.00	0.00	0.00

Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program

Rule Title: \_\_\_\_\_

Rule Title: \_\_\_\_\_

3. **Explanation of above estimates (including long-range effect):**  
Please include any increase or decrease in fees in your estimated total revenues.

NA

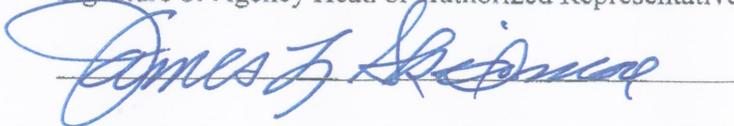
**MEMORANDUM**

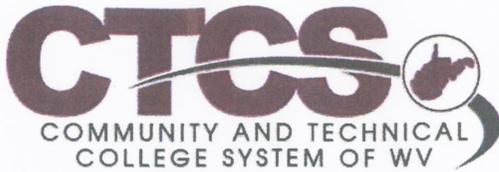
Please identify any areas of vagueness, technical defects, reasons the proposed rule **would not** have a fiscal impact, and/or any special issues **not** captured elsewhere on this form.

This rule incorporates strategies designed to achieve the overall goals of the West Virginia Earn a Degree, Graduate Early (EDGE) Program, methods of operation, and step-by-step procedures and responsibilities for achieving the objectives outlined and for implementing the reporting and accountability measures set forth in WV Code pertaining to EDGE.

Date: August 21, 2012

Signature of Agency Head or Authorized Representative





## SUMMARY

Title 135

Legislative Rule

WV Council for Community and Technical College Education

Series 28

*Standards for the Administration of the West Virginia Earn a Degree, Graduate Early (EDGE) Program*

This rule incorporates strategies designed to achieve the overall goals of the West Virginia Earn a Degree, Graduate Early (EDGE) Program, methods of operation, and step-by-step procedures and responsibilities for achieving the objectives outlined and for implementing the reporting and accountability measures set forth in WV Code pertaining to EDGE.

This joint legislative rule repeals and replaces 135CSR28, *Guidelines for Granting College Credit for Courses under the West Virginia EDGE, "Earn a Degree, Graduate Early" Program*, filed June 15, 2011, and effective July 15, 2011.

FILED

TITLE 135  
JOINT LEGISLATIVE RULE  
WEST VIRGINIA COUNCIL FOR COMMUNITY AND TECHNICAL COLLEGE  
EDUCATION AND BOARD OF EDUCATION

2012 AUG 21 AM 10:42

OFFICE WEST VIRGINIA  
SECRETARY OF STATE

SERIES 28  
STANDARDS FOR THE ADMINISTRATION OF  
THE WEST VIRGINIA EARN A DEGREE, GRADUATE EARLY (EDGE) PROGRAM

**§135-28-1. General.**

1.1. Scope. - A joint rule, established by the West Virginia Council for Community and Technical College Education (Council) and the West Virginia Board of Education, setting forth standards for the administration of West Virginia Earn a Degree Graduate Early (EDGE) program required in W. Va. Code §18-13-2.

1.2. Authority. - W. Va. Code §§18-13-2, 18-13-4, 18B-2B-6, 18B-3C-2, and 18B-3C-4; W. Va. Constitution, Article XII, §2 and W. Va. Code §18-2-5.

1.3. Filing Date. – August 21, 2012

1.4. Effective Date.

1.5. Repeal of Former Rule. -- This joint legislative rule repeals and replaces 135CSR28, *Guidelines for Granting College Credit for Courses under the West Virginia EDGE, "Earn a Degree, Graduate Early" Program*, filed June 15, 2011, and effective July 15, 2011.

**§135-28-2. Purpose.**

2.1. This rule incorporates strategies designed to achieve the overall goals of the program, methods of operation, and step-by-step procedures and responsibilities for achieving the objectives outlined and for implementing the reporting and accountability measures set forth in W. Va. Code pertaining to EDGE.

2.2. The Community and Technical Colleges (CTCs) have been charged with facilitating the formation of Community and Technical College/Career-Technical Education Consortia planning districts. The consortia are responsible for increasing the integration of secondary and post-secondary curriculum and programs that are targeted to meet regional labor market needs, including implementation of programs of study and seamless curricula projects in all major career pathways and EDGE.

2.3. The EDGE program is designed to award college credit for competencies students acquire by successfully completing recognized career-technical courses offered through public high schools and career and technical centers that have common course competencies as courses offered by the CTCs.

2.4. The Legislature has stated that more opportunities should be made available for high school students to obtain college credit prior to graduation from high school.

2.5. This rule establishes a process to ensure consistency across the Community and Technical College System for granting EDGE college credit for career-technical courses.

**§135-28-3. Definitions.**

3.1. Community and Technical College/Career-Technical Education Consortium – A group comprised of CTCs, secondary career-technical education and state baccalaureate colleges offering associate degrees with specific responsibilities defined in W. Va. Code §18B-3C-4.

3.2. EDGE Credit – A college equivalent credit awarded to a secondary school career-technical course that has been evaluated by a CTC and deemed to have the same course competencies as a specific college course.

3.3. EDGE Student – A student who has demonstrated competency in a career-technical education course that has been approved for EDGE credit by one or more participating of CTCs.

3.4. High-Demand, High-Wage Occupation – An occupation or career field that has documented need for additional employees and pays an entry-level wage of \$12.00 or more per hour.

3.5. Programs of Study – A defined program consisting of a minimum of two years of secondary education and two years of postsecondary education in a non-duplicative, sequential course of study that leads to technical proficiency, an industry-recognized credential, a certificate or a degree in a specific field and leads to placement in high-skill, high-wage employment or additional education.

**§135-28-4. Goals for West Virginia EDGE.**

4.1. The Goals of the EDGE program include:

4.1.a. Creating incentives for more students to continue education beyond high school by providing all students with information about, and access to, courses that will prepare them to meet college-level standards;

4.1.b. Expanding successful concurrent enrollment programs that include all students, not just those who are designated as college bound, with the goal of preparing all students for both work and postsecondary education with the same rigorous curriculum;

4.1.c. Aligning junior and senior year secondary courses with CTC certificate and associate degree programs which will provide access to early entrance college courses which offer all students the opportunity to establish a college transcript while in high school;

4.1.d. Increasing the number of students attending public CTCs by participating in a

**135CSR28**

collaborative partnership between the public schools and the state community and technical colleges; and

4.1.e. Establishing programs of study pathways in combination with early entrance college courses which together allow a student potentially to obtain an associate degree one year after high school graduation or receive an associate degree along with the high school diploma.

**§135-28-5. Methods of Operation.**

5.1. EDGE credit shall be awarded for career-technical courses by each CTC. No credit shall be provided under the EDGE initiative by a CTC for any course identified as “general education” including, but not limited to, those listed on the Core Coursework Transfer Agreement (Series 17) by the CTCs.

5.2. Career-technical courses for which EDGE credit is to be granted shall be evaluated and validated by a CTC.

5.3. CTCs not offering a comparable course may offer credit for any validated EDGE course as “elective credit” and may apply such credit toward any applicable programs including the Certificate and Associate in Applied Science Degree in Technical Studies.

5.4. EDGE courses shall not be used to create any new specialized certificate or associate degree programs within the Community and Technical College System.

5.5. EDGE courses may be used to meet the Technical/Occupational Specialty requirements of both the Certificate and Associate in Applied Science Degree in Technical Studies. However, EDGE courses shall not be used to create any specializations, options, or areas of emphasis under the Certificate or AAS Degree in Technical Studies programs.

**§135-28-6. Responsibilities.**

6.1. State Tech Prep Coordinator responsibilities –EDGE is administered by the Assistant Superintendent of the Division of Technical and Adult Education who serves as the State Tech Prep Coordinator. The responsibilities of the State Tech Prep Coordinator include, but are not limited to, the following:

6.1.a. Developing a collaborative agreement with the facilitating community and technical college or colleges, each consortium district and the Council for Community and Technical College Education to meet the goals and objectives of this article. The collaborative agreement shall address the following:

6.1.a.1. Agreement to support the goals and objectives of EDGE;

6.1.a.2. Compliance with the standardized reporting procedures for collecting EDGE data and submitting required data to the State Tech Prep Coordinator; and,

6.1.a.3. Assuring preparation and retention of reliable supporting documents to

validate the data reported.

6.1.b. Meet the following record-keeping requirements:

6.1.b.1. Developing or adapting an existing comprehensive relational data base and data analysis system for student tracking to assure that consistent, reliable data relevant to the goals of the program are available;

6.1.b.2. Tracking and evaluating EDGE outcomes across all eight consortia districts and by creating a standardized reporting procedure for collecting consistent EDGE data at the state level;

6.1.b.3. Assuring that coordinators in the district consortia prepare and retain reliable supporting source documents necessary to validate the data included with the state electronic database;

6.1.b.4. Providing documentation to substantiate program outcomes, including, but not limited to, the number of students who enroll in the program, specific courses taken, student course and final exam grades, the number who earn EDGE credits and, of these, the number who apply the credits in pursuit of degrees or certifications at state CTCs; and

6.1.b.5. Collecting data relevant to the goals and objectives established for this initiative, analyzing the data, and preparing a report for the Legislative Oversight Commission on Education Accountability (LOCEA) annually. The specific focus of the report is the analysis of data on program outcomes to demonstrate to what degree the initiative meets the goals and objectives of the EDGE program.

6.1.c. Maintaining an informational website that includes an up-to-date listing of all courses approved for EDGE credit.

6.2. The Community and Technical College/Career and Technical Education Consortium Planning District responsibilities include, but are not limited to, the following:

6.2.a. Serving as a regional consortium to implement the program;

6.2.b. Ensuring the full range of CTC education programs and services is provided in all areas of the state, including seamless curricula and the EDGE program;

6.2.c. Conducting an annual review of the approved EDGE course listing to ensure the accuracy of information provided to students and parents;

6.2.d. Facilitating the processes identified by the consortium membership pertaining to the identification and validation of EDGE credit courses and carrying out those duties necessary to document student completion of EDGE courses for college credit;

6.2.e. Notifying the State Tech Prep Coordinator when a course has been approved for EDGE credit through the established validation process; and,

6.2.f. Preparing and retaining reliable supporting source documents necessary to validate the data provided to the State Tech Prep Coordinator to be included in the state electronic database.

6.3. Public school career-technical responsibilities include, but are not limited to, the following:

6.3.a. Identifying and submitting career-technical course Content Standards and Objectives (CSOs) to a CTC for evaluation and alignment with specific CTC course competencies for potential validation for EDGE credit;

6.3.b. Assigning appropriate CTE instructors and/or West Virginia Department of Education personnel to participate in the evaluation, alignment and EDGE credit validation processes with CTC faculty and academic administrators; and,

6.3.c. Ensuring instructors of career-technical courses approved through the EDGE validation process attend the EDGE orientation provided.

6.4. CTC responsibilities shall include, but are not limited to, the following:

6.4.a. CTCs shall accept as validated for EDGE credit, a career-technical course requiring the same state and/or national certification exam required of students in the comparable CTC course. Passage of the state and/or national certification exam required by the CTC course shall be deemed as sufficient documentation that a student meets course competencies and the student shall receive EDGE credit;

6.4.b. When no state and/or national certification exam is available or required, the CTE instructor shall work with CTC faculty to determine if the CSOs of the career-technical course match the course competencies of the CTC course. If a career-technical course is approved for EDGE credit using this methodology, the CTE instructors agree, as part of the validation process, to document the high school student has achieved the appropriate skill level for awarding EDGE credit;

6.4.c. CTC faculty, in consultation with CTE instructors, shall determine the documentation of the achievement of course competencies required for students successfully completing EDGE courses that do not have a required state and/or national certification exam;

6.4.d. When a career-technical course has been validated for EDGE credit, the CTC validating the course shall notify Consortium members, all CTCs, the Council Chancellor's Office, and the State Tech Prep Coordinator;

6.4.e. When college credit has been assigned through an established EDGE course validation process by a CTC, other CTCs not offering a comparable course may grant the same college credit for each validated EDGE course; and,

6.4.f. Upon the validation of competencies and the assignment of college credit, each

**135CSR28**

CTC shall apply EDGE credit to appropriate certificate and/or associate degree programs, and the credit shall be noted on the student's academic transcript upon enrollment to the college.

6.5. The Council Chancellor's Office and individual CTCs shall maintain an up-to-date listing of all career-technical courses approved for EDGE credit, including the amount of credit to be granted for each course, and shall make this listing available through links from the system and institutional websites to the EDGE website maintained by the State Tech Prep Coordinator.

**§135-28-7. Severability.**

7.1. If any provision of this rule or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this rule.





# West Virginia Higher Education Policy Commission

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## Report to the Legislative Oversight Commission on Education Accountability

October 9, 2012

**Impact of Proposed 7.5% Budget Reduction for Fiscal Year 2014**



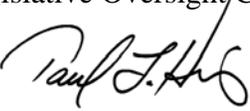


West Virginia Higher Education Policy Commission  
1018 Kanawha Boulevard East, Suite 700  
Charleston, WV 25301  
(304) 558-0699  
www.hepc.wvnet.edu

MEMORANDUM

TO: Senator Robert H. Plymale  
Co-Chair, Legislative Oversight Commission on Education Accountability

Delegate Mary M. Poling  
Co-Chair, Legislative Oversight Commission on Education Accountability

FROM: Paul L. Hill 

DATE: October 3, 2012

RE: Impact of Proposed 7.5% Budget Reduction for Fiscal Year 2014

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As part of the September 10, 2012 meeting of the Legislative Oversight Commission on Education Accountability (LOCEA), members requested detailed information regarding the impact of the proposed 7.5 percent budget reduction for Fiscal Year 2014 on the state's four-year public colleges and universities. The requested information is highlighted below and detailed on Tables 1 and 2, which are enclosed.

Impact on State Appropriations (See Table 1.)

- Fiscal Year 2013 Appropriations: \$257,342,044
- Proposed 7.5% Budget Reduction: \$19,300,653
- Projected Fiscal Year 2014 Appropriations: \$238,041,391

Impact on Tuition Increases (See Table 2.)

- Average Resident Tuition for 2012-13 Academic Year: \$5,459
- Tuition Percentage Increase Needed for Resident Students to Offset Proposed 7.5% Budget Reduction: 4.82 percent
- Tuition Amount Increase Needed for Resident Students to Offset Proposed 7.5% Budget Reduction: \$261 per student
- Projected Average Resident Tuition for 2013-14 Academic Year to Offset Proposed 7.5% Budget Reduction: \$5,720

Please advise regarding questions or comments concerning any of the above or enclosed.

Enclosures

**Table 1**  
**West Virginia Higher Education Policy Commission**  
**Fiscal Year 2014 State Appropriations with Proposed 7.5% Budget Reduction**

HEPC Institutions	FY 2013 Appropriations	Estimated 7.5% Budget Reduction	FY 2014 Appropriations with Reduction
Bluefield State College	\$6,593,442	\$494,508	\$6,098,934
Concord University	\$10,206,804	\$765,510	\$9,441,294
Fairmont State University	\$17,880,671	\$1,341,050	\$16,539,621
Glenville State College	\$7,126,804	\$534,510	\$6,592,294
Marshall University	\$54,348,822	\$4,076,162	\$50,272,660
Shepherd University	\$11,228,474	\$842,136	\$10,386,338
West Liberty University	\$9,322,524	\$699,189	\$8,623,335
WV State University	\$10,954,389	\$821,579	\$10,132,810
West Virginia University	\$116,272,285	\$8,720,421	\$107,551,864
WVU Institute of Technology	\$8,717,640	\$653,823	\$8,063,817
Potomac State College of WVU	\$4,690,189	\$351,764	\$4,338,425
<b>Total Financial Impact</b>	<b>\$257,342,044</b>	<b>\$19,300,653</b>	<b>\$238,041,391</b>

**Table 2**  
**West Virginia Higher Education Policy Commission**  
**Fiscal Year 2014 Tuition Revenue Increase Necessary to Offset Proposed 7.5% Budget Reduction**  
*(Does Not Include Graduate and Doctor Professional Practice)*

HEPC Institutions	Resident			Non-Resident			Tuition % Increase Needed to Offset 7.5% Cut *	New Tuition Revenue Generated	Tuition \$ Increase Needed Resident	Tuition \$ Increase Needed Non-Resident	Estimated 7.5% Budget Reduction
	AFTE End of Term 2012	Resident Tuition 2012-13	Estimated Revenue Calculation at Current Level	AFTE End of Term 2012	Non-Resident Tuition 2012-13	Estimated Revenue Calculation at Current Level					
Bluefield State College	1,574	\$5,180	\$8,152,284	246	\$9,944	\$2,442,545	4.67%	\$494,508	\$242	\$464	\$494,508
Concord University	2,132	\$5,716	\$12,185,769	553	\$12,700	\$7,017,639	3.99%	\$765,510	\$228	\$506	\$765,510
Fairmont State University	3,637	\$5,326	\$19,372,633	361	\$11,230	\$4,054,479	5.72%	\$1,341,050	\$305	\$643	\$1,341,050
Glenville State College	1,323	\$5,860	\$7,755,417	190	\$13,824	\$2,629,325	5.15%	\$534,510	\$302	\$712	\$534,510
Marshall University	6,955	\$5,930	\$41,243,387	2,368	\$13,930	\$32,983,454	5.49%	\$4,076,162	\$326	\$765	\$4,076,162
Shepherd University	2,307	\$5,834	\$13,457,580	1,420	\$15,136	\$21,497,358	2.41%	\$842,136	\$141	\$365	\$842,136
West Liberty University	1,697	\$5,930	\$10,060,423	867	\$13,140	\$11,389,752	3.26%	\$699,189	\$193	\$428	\$699,189
West Virginia State University	2,146	\$5,442	\$11,678,913	288	\$12,720	\$3,658,272	5.36%	\$821,579	\$292	\$681	\$821,579
West Virginia University	11,592	\$6,090	\$70,594,488	11,229	\$18,868	\$211,876,697	3.09%	\$8,720,421	\$188	\$582	\$8,720,421
WVU Institute of Technology	927	\$5,558	\$5,152,822	145	\$13,980	\$2,022,906	9.11%	\$653,823	\$506	\$1,274	\$653,823
Potomac State College of WVU	1,087	\$3,178	\$3,455,344	419	\$9,134	\$3,830,800	4.83%	\$351,764	\$153	\$441	\$351,764
<b>Total System Funding/Funding per AFTE</b>	<b>35,377</b>		<b>\$203,109,059</b>	<b>18,085</b>		<b>\$303,403,226</b>		<b>\$1,754,605</b>			<b>\$19,300,653</b>
<b>Average Tuition/ Tuition Increase</b>		<b>\$5,459</b>			<b>\$13,146</b>		<b>4.82%</b>		<b>\$261</b>	<b>\$624</b>	

*Annualized Full-Time Equivalent (AFTE)*

\* Assume same percentage increase to resident and non-resident rates





**Report to the Legislative Oversight Commission  
on Education Accountability**

**October 9, 2012**

***Impact of Proposed 7.5% Budget Reduction  
for Fiscal Year 2014***





September 28, 2012

The Honorable Robert H. Plymale
Co-Chair, LOCEA
Room 417 M
State Capitol Complex
Charleston, West Virginia 25305

The Honorable Mary M. Poling
Co-Chair, LOCEA
Room 434 M
State Capitol Complex
Charleston, West Virginia 25305

Dear Senator Plymale and Delegate Poling,

Attached is information requested by LOCEA regarding the impending 7.5% budget reduction and the required tuition increases to cover reductions at the ten public community and technical colleges.

Pertinent information is as follows:

- Total CTC System Budget Reduction
\$ 4,835,891 10 community and technical colleges
+ 607,519 Council Office
\$ 5,443,406 Total Reduction

Range of Tuition Increases to Cover College Reductions
6.81% \$185 per student
17.75% \$498 per student

Table 1: 7.5% Reduction by College
Table 2: Required Tuition Increase by College to Cover 7.5% Reduction

Should you have questions or need additional information, please do not hesitate to contact me.

Sincerely,

James L. Skidmore
Chancellor

**TABLE 1**

**West Virginia Community and Technical College Education  
FY 2013-14 State Appropriations with 7.5% Reduction**

Institution	FY 2013 Appropriations	7.5% Reduction	FY 2014 Appropriations with Reduction
Blue Ridge Community and Technical College	\$5,138,415	\$385,381	\$4,753,034
Bridgemont Community and Technical College	\$3,973,597	\$298,020	\$3,675,577
Eastern WV Community & Technical College	\$2,100,509	\$157,538	\$1,942,971
Kanawha Valley Community & Technical College	\$4,125,664	\$309,425	\$3,816,239
Mountwest Community & Technical College	\$6,352,577	\$476,443	\$5,876,134
New River Community & Technical College	\$6,305,522	\$472,914	\$5,832,608
Pierpont Community and Technical College	\$8,443,703	\$633,278	\$7,810,425
Southern WV Community College	\$9,228,731	\$692,155	\$8,536,576
WV Northern Community College	\$7,893,643	\$592,023	\$7,301,620
WVU - Parkersburg	\$10,916,188	\$818,714	\$10,097,474
<b>Total System</b>	<b>\$64,478,549</b>	<b>\$4,835,891</b>	<b>\$59,642,658</b>

**TABLE 2**  
**West Virginia Community and Technical College Education**  
**FY 2013-14 Tuition Revenue Increase Necessary to Offset Proposed 7.5% Budget Reduction**

Institution	FY 2012 AFTES	Projected FY 2013 Tuition Revenue	Required FY 2014 Tuition Revenue	Tuition Revenue Increase	Tuition % Increase Needed to Offset 7.5% Cut *	Tuition \$ Increase Needed **	7.5% Proposed Budget Reduction
Blue Ridge Community and Technical College	2,003	\$5,657,928	\$6,043,318	\$385,381	6.81%	\$185	\$385,381
Bridgemont Community and Technical College	577	\$1,671,930	\$1,969,947	\$298,020	17.75%	\$498	\$298,020
Eastern WV Community & Technical College	455	\$1,073,388	\$1,230,918	\$157,538	14.68%	\$341	\$157,538
Kanawha Valley Community & Technical College	1,202	\$3,412,946	\$3,722,364	\$309,425	9.07%	\$242	\$309,425
Mountwest Community & Technical College	1,885	\$6,467,144	\$6,943,578	\$476,443	7.37%	\$193	\$476,443
New River Community & Technical College	2,121	\$6,055,230	\$6,528,143	\$472,914	7.81%	\$223	\$472,914
Pierpont Community and Technical College	2,288	\$6,529,710	\$7,162,961	\$633,278	9.70%	\$246	\$633,278
Southern WV Community College	1,629	\$4,093,532	\$4,785,687	\$692,155	16.91%	\$409	\$692,155
WV Northern Community College	2,158	\$7,646,504	\$8,238,573	\$592,023	7.74%	\$187	\$592,023
WVU - Parkersburg	3,239	\$8,535,444	\$9,354,164	\$818,714	9.59%	\$230	\$818,714
<b>Total System Funding / Funding per AFTE</b>	<b>17,557</b>	<b>\$51,143,756</b>	<b>\$55,979,653</b>	<b>\$4,835,891</b>			<b>\$4,835,891</b>
* Assume same percentage increase to resident and non-resident rates.							
** Reflects the \$ increase needed for resident tuition increases.				<b>Total System Average</b>		<b>\$275</b>	<b>\$483,589</b>





# West Virginia Higher Education Policy Commission

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**Report to the Legislative Oversight Commission  
on Education Accountability**

**October 9, 2012**

**Fiscal Year 2012 Annual Report on Board of Governors' Training**



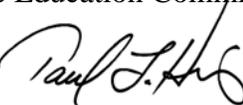


West Virginia Higher Education Policy Commission  
1018 Kanawha Boulevard East, Suite 700  
Charleston, WV 25301  
(304) 558-0699  
www.hepc.wvnet.edu

### MEMORANDUM

TO: The Honorable Robert Plymale  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Chair, Senate Education Committee

The Honorable Mary Poling  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Chair, House Education Committee

FROM: Paul L. Hill 

DATE: September 28, 2012

RE: Annual Report on Board of Governors Training

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During the 2009 legislative session, the West Virginia Legislature enacted West Virginia Code § 18B-1D-9 requiring the West Virginia Higher Education Policy Commission (Commission) to coordinate periodic training and development opportunities for members of institutional governing boards under the Commission's jurisdiction and the lay members of the Commission itself. Specifically, that Code section requires that:

- Within six months of beginning service on a governing board, a board member must complete at least three hours of training and development relating to their duties as a board member. This provision is to be interpreted as applying only to those governing board members beginning service on or after July 1, 2009.
- With the exception of the student members of a governing board, each board member must complete at least six hours of training and development within every two years of service. This provision is to be interpreted as beginning on July 1, 2009 for those members already in office on July 1, 2009, or as beginning with the start of service date if appointed after July 1, 2009.
- The training and development is to address the following topics:
  - State goals, objectives, and priorities for higher education;
  - The accountability system for higher education set forth in West Virginia Code §18B-1D-1 et seq;
  - The general powers and duties of governing board members; and,
  - Ethical considerations arising from board membership.

September 28, 2012

Page 2

To facilitate this process, the Commission sponsored various training opportunities and staff developed several forms, a comprehensive tracking system, and a special training section of the agency's website located at [www.hepc.wvnet.edu/boardtraining](http://www.hepc.wvnet.edu/boardtraining).

Since July 2009, the Commission has hosted various training opportunities including, but not limited to, the following events:

- 2009 Board of Governors Summit, which provided nine hours of training credit;
- 2009 Finance Summit, which provided six hours of training credit;
- 2010 Board of Governors Summit, which provided nine hours of training credit;
- 2011 Capitalizing on the Foundation-Institution Partnership, which provided five hours of training credit;
- 2011 Strategic Finance, which provided five hours of training credit; and
- 2012 Board of Governors Summit, which provided nine hours of training credit.

The developed forms provide a platform for the request of approval of institutional training opportunities, report of earned training credits, and certification of annual training credits. The tracking system allows for the input of Commission and institutional sponsored training credits and the output of periodic reports regarding the progress of institutional board members in meeting the training requirements to the respective board chair and institutional president. The website provides information regarding requirements, institutional forms, upcoming Commission-sponsored training opportunities, and resources. Furthermore, the website provides technology-based training credits.

As required by the statute, each institutional board chair is to certify to the Commission by July 31 of each year the number of hours of training and development each board member received during the preceding fiscal year. Additionally, the statute requires that, by September 30 of each year, the Commission shall report to the Legislative Oversight Commission on Education Accountability on the training and development that members of the Commission and the governing boards received during the preceding fiscal year.

For the Fiscal Year 2012 reporting period beginning on July 1, 2011 and ending on June 30, 2012, annual certifications were received from all institutional board chairs and the Commission's chair with a majority of members in compliance. A letter has been sent to the Governor and Secretary of State regarding the replacement of the members marked as non-compliant. West Virginia Code §18B-1D-9 states that the Governor is to appoint a replacement for any board member disqualified from continued service and such replacements were requested in the aforementioned letter, which is dated today, September 28, 2012.

Please advise regarding questions or comments concerning any of the above.



**Report to the Legislative Oversight Commission  
on Education Accountability**

**October 9, 2012**

**ANNUAL REPORT**

***Required Training for Council and  
Institutional Boards of Governors Members***





TO: The Honorable Robert Plymale  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Chair, Senate Education Committee

The Honorable Mary Poling  
Co-Chair, Legislative Oversight Commission on Education Accountability  
Chair, House Education Committee

FROM: James L. Skidmore

DATE: September 28, 2012

RE: Annual Report on Council and Institutional Boards of Governors Training

---

During the 2009 legislative session, the West Virginia Legislature enacted West Virginia Code § 18B-1D-9 requiring the West Virginia Council for Community and Technical College Education (Council) to coordinate periodic training and development opportunities for members of institutional governing boards under the Council's jurisdiction and the lay members of the Council itself. Specifically, that Code section requires that:

- Within six months of beginning service on a governing board, a board member must complete a minimum of three hours of training and development relating to their duties as a board member. This provision is to be interpreted as applying only to those governing board members beginning service on or after July 1, 2009.
- With the exception of the student members of a governing board, each board member must complete at least six hours of training and development within every two years of service. This provision is to be interpreted as beginning on July 1, 2009 for those members already in office on July 1, 2009, or as beginning with the start of service date if appointed after July 1, 2009.
- The training and development is to address the following topics:
  - State goals, objectives, and priorities for higher education;
  - The accountability system for higher education set forth in West Virginia Code §18B-1D-1 et seq;
  - The general powers and duties of governing board members; and,
  - Ethical considerations arising from board membership.

During the 2012 fiscal year, the Council hosted various training opportunities including, but not limited to, the following events:

- Vision Shared Certified Success Conference: *Competing in Today's Economy*  
10 hours of training credit
- WV Community College Association/WV Association for Developmental Education Conference  
12 hours of training credit
- Annual Planning and Strategy Meeting  
4 hours of training credit
- Community College Forum on College Completion: *Governance Institute for Student Success and Organizing for Student Success*  
10.5 hours of training credit

In addition, institutions provided training or used a third party to conduct specialized training. Prior approval from the Chancellor's office is required if an institution wishes to offer training.

As required by statute, each institutional board chair is to certify to the Council by July 31 of each year the number of hours of training and development each board member received during the preceding fiscal year. Additionally, the statute requires that, by September 30 of each year, the Council shall report to the Legislative Oversight Commission on Education Accountability on the training and development that members of the Council and the governing boards received during the preceding fiscal year.

For the Fiscal Year 2012 reporting period beginning on July 1, 2011 and ending on June 30, 2012, annual certifications were received from all institutional board chairs and the Council's chair with all members in compliance.

Please advise regarding questions or comments concerning any of the above or enclosed.