

**TITLE 133
PROCEDURAL RULE**

WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

**SERIES 16
COLLEGE - LEVEL EXAMINATION PROGRAM**

1. General.

1.1. Scope. -- Policy regarding the College-Level Examination Program.

1.2. Authority. -- W. Va. Code § 18B-1B-4

1.3. Filing Date. – May 22, 2002

1.4. Effective Date. – June 22, 2002

1.5 Repeals and replaces Title 128, Series 29, and Title 131, Series 29.

2. Regulations.

2.1. These regulations shall serve as guidelines for the College-Level Examination Program (CLEP) of the College Entrance Examination Board in West Virginia state colleges and universities. The extent to which the program is utilized by any institution is a matter of institutional prerogative, but credit awarded by an institution in conformity with this policy shall be transferable to all West Virginia state colleges and universities. Further, credit shall be awarded only once to recognize mastery of course content. Credit shall not be awarded for equivalent courses in which students have already earned such credit through course work, CLEP, institutional challenge examinations, life experience, or other mechanisms.

3. Subject Examinations.

3.1. Students may be awarded credit for the successful completion of any or all of the CLEP Subject Examinations presently offered or developed in the future. They must achieve a score equal to or above the recommended score of the Commission on Educational Credit and Credentials of the American Council on Education for CLEP Exams current at the time the examination was taken. Credit shall be awarded in an amount not exceeding the number of semesters for which the examination was designed. A grade shall not be assigned, and the credit will not be included in the computation of the student's grade-point average. The institution shall equate the CLEP credit earned with existing course offerings. If no equivalent course is offered by the institution, the credit earned by CLEP examination shall be considered elective credit. Students shall not receive CLEP Subject Examination credit for equivalent courses in which they have already earned credit.

4. General Examinations.

4.1. As of the effective date of this policy, an institution may award credit within the limits indicated below:

	ACE Recommended Score	Semester Hours
COMPOSITION and LITERATURE		
American Literature	50	6
Analyzing and Interpreting Literature	50	6
Composition, Freshman College	50	6
English Composition with/without Essay	50	6
English Literature	50	6
Humanities	50	6
FOREIGN LANGUAGE		
French – College Level 1 (two semesters)	50	6
French – College Level 2 (four semesters)	52	12
German – College Level 1 (two semesters)	50	6
German – College Level 2 (four semesters)	52	12
Spanish – College Level 1 (two semesters)	50	6
Spanish – College Level 2 (four semesters)	52	12
SOCIAL SCIENCES and HISTORY		
American Government	50	3
Education Psychology, Introduction to	50	3
History of the United States I: Early Colonizations to 1877	50	3
History of the United States II: 1865 to the Present	50	3
Human Growth and Development	50	3
Macroeconomics, Principles of	50	3
Microeconomics, Principles of	50	3
Psychology, Introductory	50	3
Social Studies and History	50	6
Sociology, Introductory	50	3
Western Civilization I: Ancient Near East to 1648	50	3
Western Civilization II: 1648 to the Present	50	3
SCIENCE and MATHEMATICS		
Algebra, College	50	3
Algebra – Trigonometry, College	50	3
Biology, General	50	6
Calculus with Elementary Functions	50	3
Mathematics, College	50	6
Natural Sciences	50	6
Chemistry, General	50	6
Trigonometry	50	3
BUSINESS		
Accounting, Principles of	50	6
Business Law, Introductory	50	3
Information Systems and Computer Applications	50	3
Management, Principles of	50	3
Marketing, Principles of	50	3

4.2. It should be made clear to students that such credit in general education may not meet specific program requirements of the institution awarding the credit or of other institutions to which the student may later transfer. The credit shall then be used as elective credit. Students shall not receive CLEP General Examination credit for equivalent courses in which they have already earned credit.

4.3. An institution awarding credit through CLEP may establish scores higher than specified above for Subject and General Examinations if it is established that the higher scores equate to a satisfactory level of performance by students actually enrolled in the equivalent course(s) at that institution.

5. Academic Record.

5.1. The permanent academic record of the student shall indicate which credit was earned by CLEP examination.

6. Enrollment.

6.1. Students must be enrolled in an institution in order to receive credit from the institution. Students who have taken CLEP examinations prior to enrollment must submit an official CLEP transcript.

7. Review.

7.1. The Academic Advisory Committee shall review these regulations periodically.