

ADDENDUM NO. 1

**RFB 15225
REQUEST FOR BIDS
WINDOW TREATMENTS FOR NEW RIVER COMMUNITY & TECHNICAL COLLEGE
AND ALLIED HEALTH FACILITY**

A. CLARIFICATIONS AND MODIFICATIONS TO THE RFB

1. This Addendum is posted on the West Virginia Higher Education Policy Commission (HEPC) purchasing webpage at the following URL. The name of the successful vendor(s) will also be posted on the HEPC purchasing webpage and will constitute official notification of the contract award.

<http://wvhepc.org/purchasing/>

2. Sealed bids will be received until 3:00 PM, Local Time, June 24, 2015 by:

Chief Procurement Officer
RFB 15225
Community and Technical College System of West Virginia
1018 Kanawha Boulevard East, Suite 700
Charleston, WV 25301

Electronically transmitted (faxed or emailed) proposals will not be considered.

3. Replace Exhibit A, Instructions to Bidders, in RFB 15225 posted on the website with the one included in this Addendum.
4. Replace Exhibit B, Terms and Conditions, in RFB 15225 posted on the website with the one included in this Addendum.
5. Replace Section 122413 – Roller Window Shades posted on the website with the one included in this Addendum.
6. Section 004322 Unit Price Form has been updated in this Addendum with additional shades added in bold. Please use this updated Unit Price Form along with Section 004113 Bid Form in the RFB to submit your Bid.
7. A sign in sheet of those attending the non-mandatory prebid meeting on June 17, 2015 is included in this Addendum.
8. There are 16 total pages in Addendum No. 1

INSTRUCTIONS TO BIDDERS
(Purchases greater than \$25,000)

1. **BIDDER'S REPRESENTATIONS:** The bidder, by making a bid, represents that: (a) the bidder has read and understands the bidding documents, terms and conditions, and the bid is made in accordance therewith; and (b) the bid is based upon the materials, equipment, systems, printing and/or services specified.
2. **QUALITY STANDARDS:** Brand names, when identified, include the standard of quality, performance or use desired. Unless otherwise noted, bids by bidders on equivalents may be considered, provided the bidder furnishes descriptive literature and other proof required by the Institution. Samples, when required, must be furnished free of charge, including freight. In the event the Institution elects to contract for a brand purported to be an equivalent by the bidder, the acceptance of the item will be conditioned on the Institution's inspection and testing after receipt. If, in the sole judgment of the Institution, the item is determined not to be equivalent, the item will be returned at the Seller's expense and the contract terminated.
3. **SUBMISSION OF BIDS:** The bid, the bid security, if any, and other documents required to be submitted with the bid shall be enclosed in a sealed opaque envelope. The envelope shall be addressed to the party receiving the bids and shall be identified as a "Sealed Bid," and shall include the bid number, the bid opening time, and the bid opening date. Bids shall be delivered and deposited at the designated location prior to the time and date for receipt of bids. Bids received after the time and date for the bid opening will be returned unopened. The bidder shall assume full responsibility for timely delivery at the location designated for receipt of bids. Oral, telephonic, facsimile or telegraphic bids are invalid and will not receive consideration.
4. **MODIFICATION OR WITHDRAWAL OF BIDS:** Prior to the time and date designated for receipt of bids, a bid submitted may be modified or withdrawn by notice to the party receiving bids at the place designated for receipt of bids. Such notice shall be in writing over the signature of the bidder and shall be received prior to the designated time and date for receipt of bids. A modification shall be worded so as not to reveal the amount of the original bid. A withdrawal may be made by facsimile or electronic transmission. A modification may also be made by facsimile or electronic transmission if the final bid result is not revealed prior to the bid opening.
5. **OPENING OF BIDS:** Bids shall be publicly opened and read aloud at the designated location for receipt of bids shortly after the time and date bids are due.
6. **REJECTION OF BIDS:** The Institution shall have the right to reject any and all bids, in whole or part; to reject a bid not accompanied by a required bid security or other data required by the bidding documents; or reject a bid which is in any way incomplete or irregular.
7. **ACCEPTANCE OF BID (AWARD):** It is the intent of the Institution to award a contract to the lowest responsible and responsive bidder provided the bid does not exceed the funds available. The Institution shall have the right to waive informalities or irregularities in a bid received and to accept the bid, which in the Institution's judgment, is in the Institution's own best interests. All bids are governed by the West Virginia Code and the Procedural Rules of the Commission.
8. **VENDOR REGISTRATION:** Prior to any award for purchases exceeding \$25,000, the apparent successful bidder must be properly registered with the W. Va. Department of Administration, Purchasing Division, and have paid the required vendor registration fee.
9. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
10. **PAYMENTS AND INTEREST ON LATE PAYMENTS:** Payment may only be made after the delivery and acceptance of goods or services. Interest may be paid for late payment in accordance with the West Virginia Code.
11. **RESIDENT VENDOR PREFERENCE:** A resident vendor preference will be granted upon written request in accordance with the West Virginia Code.
12. **TAX EXEMPTION:** The State of West Virginia, the Commission, Governing Board and its institutions are exempt from federal and state taxes and will not pay or reimburse such taxes.

TERMS AND CONDITIONS

1. **ACCEPTANCE:** Vendor shall be bound by this Order and its terms and conditions upon receipt of this Order. This Order expressly limits acceptance to the terms and conditions stated herein. Additional or different terms proposed by the Vendor are objected to and are hereby rejected, unless otherwise provided for in writing by the Institution and approved by the Attorney General.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the Procedural Rules of the Higher Education Policy Commission shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder, may be assigned by the Vendor without the Institution's consent.
4. **INSTITUTION:** For the purposes of these Terms and Conditions, the "Institution" means the institution purchasing goods and services for which a Purchase Order has been lawfully issued to the Vendor.
5. **CANCELLATION:** The Institution may cancel any Purchase Order/Contract upon 30 days written notice to the Vendor.
6. **COMPLIANCE:** Vendor shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the W. Va. Division of Labor, if applicable.
7. **DELIVERY:** For exceptions to the delivery date as specified in the Order, the Vendor shall give prior notification and obtain the approval of the Institution. Time is of the essence of this Order and it is subject to termination by the Institution for failure to deliver on time.
8. **DISPUTES:** Disputes arising out of the agreement shall be submitted to the West Virginia Court of Claims.
9. **HOLD HARMLESS:** The Institution will not agree to hold the Vendor or any other party harmless because such agreement is not consistent with state law.
10. **MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this Order shall be binding unless agreed to in writing by the Institution.
11. **NON-FUNDING:** All services performed or goods delivered under this Purchase Order/Contract are to be continued for the term of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
12. **ORDER NUMBERS:** Contract Order numbers or Purchase Order numbers shall be clearly shown on all acknowledgments, shipping labels, packing slips, invoices and correspondence.
13. **PAYMENTS AND INTEREST ON LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the West Virginia Code.
14. **RENEWAL:** The Contract may be renewed only upon mutual written agreement of the parties.
15. **REJECTION:** All goods or materials purchased herein are subject to approval of the Institution. Any rejection of goods or materials resulting in nonconformity to the terms, conditions or specifications of this Order, whether held by the Institution or returned to the Vendor, will be at the Vendor's risk and expense.
16. **VENDOR:** For the purposes of these Terms and Conditions, the "Vendor" means the vendor whose quotation, bid, proposal or expression of interest has been accepted and has received a lawfully issued Purchase Order from the Institution.
17. **SHIPPING, PACKING, BILLING & PRICING:** Unless otherwise stated, all goods are to be shipped prepaid, FOB destination. No charges will be allowed for special handling, packing, wrapping, bags, containers, etc., unless otherwise specified. All goods or services shall be shipped on or before the date specified in this Order. Prices are those that are stated in this Order. No price increase will be accepted without written authority from the Institution.
18. **TAXES:** The State of West Virginia (the Institution) is exempt from Federal and State taxes and will not pay or reimburse such taxes.
19. **TERMINATION:** In the event of a breach by the Vendor of any of the provisions of this contract, the Institution reserves the right to cancel and terminate this contract forthwith upon giving written notice to the Vendor. The Vendor shall be liable for damages suffered by the Institution resulting from the Vendor's breach of contract.
20. **WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Order will: (a) conform to the specifications, drawings, samples or other description furnished or specified by the Institution; (b) be merchantable and fit for the purpose intended; (c) be free and clear of all liens, claims and encumbrances of any kind; and/or (d) be free from defect in material and workmanship.

SECTION 122413 - ROLLER WINDOW SHADES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. General Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Manually operated roller shades with single rollers.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
 - 1. Include styles, material descriptions, construction details, dimensions of individual components and profiles, features, finishes, and operating instructions for roller shades.
- B. Shop Drawings: Show fabrication and installation details for roller shades, including shadeband materials, their orientation to rollers, and their seam and batten locations.
- C. Samples for Verification: For each type of roller shade.
 - 1. Shadeband Material: Not less than 10 inches square. Mark inside face of material if applicable.
 - 2. Roller Shade: Full-size operating unit, not less than 24 inches wide by 36 inches long for each type of roller shade indicated. If acceptable, unit may be used on door of Office 235. See schedule.
 - 3. Installation Accessories: Full-size unit, not less than 10 inches long.

1.4 INFORMATIONAL SUBMITTALS

- A. Qualification Data: For Installer.
- B. Product Certificates: For each type of shadeband material, signed by product manufacturer.
- C. Product Test Reports: For each type of shadeband material, for tests performed by manufacturer and witnessed by a qualified testing agency.

1.5 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For roller shades to include in maintenance manuals.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 - 1. Roller Shades: Full-size units equal to 5 percent of quantity installed for each size, color, and shadeband material indicated, but no fewer than two units.

1.7 QUALITY ASSURANCE

- A. Installer Qualifications: Fabricator of products.

1.8 DELIVERY, STORAGE, AND HANDLING

- A. Deliver roller shades in factory packages, marked with manufacturer, product name, and location of installation using same designations indicated on Schedule.

1.9 FIELD CONDITIONS

- A. Environmental Limitations: Do not install roller shades until construction and finish work in spaces, including painting, is complete and dry and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- B. Field Measurements: Where roller shades are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication and indicate measurements on Shop Drawings. Allow clearances for operating hardware of operable glazed units through entire operating range. Notify Interior Designer of installation conditions that vary from Schedule. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
 - 1. Draper Inc.
 - 2. Hunter Douglas Contract.
 - 3. Lutron Electronics Co., Inc.
 - 4. MechoShade Systems, Inc.
- B. Source Limitations: Obtain roller shades from single source from single manufacturer.

2.2 MANUALLY OPERATED SHADES WITH SINGLE ROLLERS

- A. Chain-and-Clutch Operating Mechanisms: With continuous-loop bead chain and clutch that stops shade movement when bead chain is released; permanently adjusted and lubricated.

1. Bead Chains: Stainless steel.
 - a. Loop Length: Maximum of 6" less than roller shade height unless otherwise indicated on Roller Window Shade Schedule.
 - b. Limit Stops: Provide upper and lower ball stops.

- B. Rollers: Corrosion-resistant steel or extruded-aluminum tubes of diameters and wall thicknesses required to accommodate operating mechanisms and weights and widths of shadebands indicated without deflection. Provide with permanently lubricated drive-end assemblies and idle-end assemblies designed to facilitate removal of shadebands for service.
 1. Roller Drive-End Location: Right side of inside face of shade unless otherwise indicated on the Roller Window Shade Schedule.
 2. Direction of Shadeband Roll: Regular, from back of roller.
 3. Shadeband-to-Roller Attachment: Removable spline fitting integral channel in tube.

- C. Mounting Hardware: Brackets or endcaps, corrosion resistant and compatible with roller assembly, operating mechanism, installation accessories, and mounting location and conditions indicated.

- D. Shadebands:
 1. Shadeband Material: Light-filtering fabric.
 2. Shadeband Bottom (Hem) Bar: Steel or extruded aluminum.
 - a. Type: Enclosed in sealed pocket of shadeband material.
 - b. Color and Finish: Same as Shadeband material.

- E. Installation Accessories:
 1. Front Fascia: Aluminum extrusion that conceals front and underside of roller and operating mechanism and attaches to roller endcaps without exposed fasteners.
 - a. Shape: L-shaped.
 - b. Height: Manufacturer's standard height required to conceal roller and shadeband when shade is fully open, but not less than 3 inches.
 2. Endcap Covers: To cover exposed endcaps.
 3. Installation Accessories Color and Finish: As selected from manufacturer's full range.

2.3 SHADEBAND MATERIALS

- A. Shadeband Material Flame-Resistance Rating: Comply with NFPA 701 Small Flame Test. Testing by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

- B. Light-Filtering Fabric: Woven fabric, stain and fade resistant.
 1. Source: Roller-shade manufacturer.
 2. Type: PVC-coated fiberglass.
 3. Weave: 1x2 Basketweave.
 4. Thickness: 0.022" (0.55 mm).
 5. Weight: 12.7 oz./sq. yd. for 3% openness factor, 11.3 oz./sq. yd. for 5% openness factor.
 6. Roll Width: 78" or 98" as required for window width.
 7. Orientation on Shadeband: Up the bolt.

8. Openness Factor: As indicated on Roller Window Shade Schedule.
9. Color: Basis-of-Design Draper M166 Linen/Sable-Cocoa.

2.4 ROLLER-SHADE FABRICATION

- A. Product Safety Standard: Fabricate roller shades to comply with WCMA A 100.1, including requirements for flexible, chain-loop devices; lead content of components; and warning labels.
- B. Unit Sizes: Fabricate units in sizes to fill window and other openings as follows, measured at 74 deg F:
 1. Between (Inside) Jamb Installation: Width equal to jamb-to-jamb dimension of opening in which shade is installed less 1/4 inch per side or 1/2-inch total, plus or minus 1/8 inch. Length equal to head-to-sill or -floor dimension of opening in which shade is installed less 1/4 inch, plus or minus 1/8 inch.
- C. Shadeband Fabrication: Fabricate shadebands without battens or seams to extent possible except as follows:
 1. Vertical Shades: Where width-to-length ratio of shadeband is equal to or greater than 1:4, provide battens and seams at uniform spacings along shadeband length to ensure shadeband tracking and alignment through its full range of movement without distortion of the material. Align with vertical window mullions where applicable.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates, areas, and conditions, with Installer present, for compliance with requirements for installation tolerances, operational clearances, and other conditions affecting performance of the Work.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 ROLLER-SHADE INSTALLATION

- A. Install roller shades level, plumb, and aligned with adjacent units according to manufacturer's written instructions.

3.3 ADJUSTING

- A. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range.

3.4 CLEANING AND PROTECTION

- A. Clean roller-shade surfaces after installation, according to manufacturer's written instructions.

- B. Provide final protection and maintain conditions, in a manner acceptable to manufacturer and Installer, that ensure that roller shades are without damage or deterioration at time of Substantial Completion.
- C. Replace damaged roller shades that cannot be repaired, in a manner approved by Interior Designer, before time of Substantial Completion.

3.5 DEMONSTRATION

- A. Engage a factory-authorized service representative to train Owner's maintenance personnel to adjust, operate, and maintain motor-operated roller shades.

3.6 ROLLER WINDOW SHADE SCHEDULE

A. NOTES

1. Refer to architectural sheets A101, A102, A103, and A104 for area designations.
2. Contractor is responsible for providing correct quantities during bidding, ordering and installation.
3. Use same shade cloth style, pattern, and color for both 3% and 5% openness factors.

B. SCHEDULE

Room #	Room Name	Qty./ Room	Approx. Width	Approx. Height	Open- ness %	Notes
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Area A

135	Classroom	2	8'-6"	6'-8"	3	
138	Chemistry Lab	1	14'-0"	6'-8"	3	
151A	Registrar	1	8'-0"	6'-0"	5	

Area B

104	Campus Admin. Suite	1	8'-0"	6'-0"	3	
105	Asst. Campus Dean	1	8'-0"	6'-0"	3	
106	Admin. Asst.	1	8'-0"	6'-0"	3	
107	Campus Dean	1	8'-0"	6'-0"	3	
119	Dir. Financial Aid	1	8'-0"	6'-0"	3	
123	Center for Teach. Excellence	1	14'-0"	6'-8"	3	
123	Center for Teach. Excellence	2	8'-0"	6'-0"	3	
123A	CTE Director	1	8'-0"	6'-0"	3	
126	Classroom	2	8'-6"	6'-8"	3	
127	Classroom	2	8'-6"	6'-8"	3	
130	Classroom	1	14'-0"	6'-8"	3	
131	Classroom	1	14'-0"	6'-8"	3	
134	Classroom	2	8'-6"	6'-8"	3	
149G	Dean Student Services	1	8'-0"	6'-0"	3	
149H	Admin. Asst.	1	8'-0"	6'-0"	3	
149I	Admin. Asst.	1	8'-0"	6'-0"	3	
149J	Dir. Enroll. Svcs.	1	8'-0"	6'-0"	3	
149K	Student Recruiter	1	8'-0"	6'-0"	3	
151	Registration Suite	1	8'-0"	6'-0"	3	
151B	Reg. Asst.	1	8'-0"	6'-0"	3	

Area C

185	Student Gov't. Office	1	8'-0"	6'-0"	3	
187	Student Success Center	3	8'-0"	6'-0"	3	
190	Career Pln. Placement	1	8'-0"	6'-0"	3	

Room #	Room Name	Qty./ Room	Approx. Width	Approx. Height	Open- ness %	Notes
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Area C continued...

AH02	Conference	1	8'-6"	6'-8"	3	
AH08	Biology Lab	2	8'-0"	6'-0"	5	
AH09	Bio. Prep Room	1	8'-0"	6'-0"	5	
AH15	Medical Assisting Lab	3	4'-0"	4'-0"	3	Longer chain is required for operation, head height 8'-0" AFF
AH15	Medical Assisting Lab	1	14'-0"	6'-8"	3	
AH17	Respiratory Therapy Lab	2	8'-6"	6'-8"	3	
AH18	Computer Lecture Classroom	2	8'-6"	6'-8"	3	
AH19A	Meeting	1	1'-8"	6'-10"	3	Interior sidelight, mount on vertical face of frame
AH19A	Meeting	1	1'-10"	2'-8"	3	Interior door lite, mount on door
AH19B	Meeting	1	1'-8"	6'-10"	3	Interior sidelight, mount on vertical face of frame
AH19B	Meeting	1	1'-10"	2'-8"	3	Interior door lite, mount on door
AH19C	Collaboration	2	8'-6"	6'-8"	3	
AH20	Nursing Lab	1	14'-0"	6'-8"	3	
AH21	Nursing Lab	3	4'-0"	4'-0"	3	Longer chain is required for operation, head height 8'-0" AFF
AH21	Nursing Lab	1	14'-0"	6'-8"	3	

Area D

201	Seminar/Boardroom/ Teleconference	2	8'-5"	8'-6"	3	Interior glazing, mount on vertical face of drywall, outside frame
204	Web Dev/Graphics	1	5'-0"	5'-0"	3	Longer chain is required for operation
205	Admin. Asst.	1	5'-0"	5'-0"	3	Longer chain is required for operation
206	VP Academic Affairs	2	5'-0"	5'-0"	3	Longer chain is required for operation
207	Dir. Institutional Effectiveness	1	8'-0"	6'-0"	5	
210	Exec. VP	1	8'-0"	6'-0"	3	
210A	Exec. VP Conference Room	1	8'-0"	6'-0"	3	
214	Dir. College Relations	1	8'-0"	6'-0"	3	
215	Conference	1	8'-0"	6'-0"	3	
215	Conference	1	7'-0"	6'-10"	3	Interior glazing
215	Conference	1	1'-10"	2'-8"	3	Interior door lite, mount on door
217	President's Office	1	8'-0"	6'-0"	3	
223	Admin. Asst.	1	6'-0"	6'-0"	3	
224	VP Fin. Admin.	1	6'-0"	6'-0"	3	
225	Office	1	6'-0"	6'-0"	3	
226	Purchasing Director	1	6'-0"	6'-0"	3	
227	Dir. Aux. Services	1	6'-0"	6'-0"	3	
228	Controller	1	6'-0"	6'-0"	3	

Room #	Room Name	Qty./ Room	Approx. Width	Approx. Height	Open- ness %	Notes
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Area D continued...

235	Office	1	5'-0"	5'-0"	5	Longer chain is required for operation
235	Office	1	2'-0"	3'-0"	3	Interior door lite, mount on door
235	Office	1	1'-8"	6'-10"	3	Interior sidelight, mount on vertical face of frame
236	Secretary	1	5'-0"	5'-0"	5	Longer chain is required for operation
237	CIO	1	5'-0"	5'-0"	5	Longer chain is required for operation
238	HR Director	2	5'-0"	5'-0"	3	Longer chain is required for operation
239	HR Asst.	1	6'-0"	6'-0"	3	
240	HR Asst.	1	6'-0"	6'-0"	3	
241	HR Storage	1	6'-0"	6'-0"	3	
244	IA Staff	2	5'-0"	5'-0"	3	Longer chain is required for operation
244	IA Staff	1	2'-6"	5'-0"	3	Longer chain is required for operation
245	VP Inst. Advancement	1	5'-0"	5'-0"	3	Longer chain is required for operation
245	VP Inst. Advancement	1	2'-6"	5'-0"	3	Longer chain is required for operation
246	Admin. Asst.	2	5'-0"	5'-0"	3	Longer chain is required for operation
247	Conference	1	5'-0"	5'-0"	3	Longer chain is required for operation

END OF SECTION 122413

SECTION 004322 - UNIT PRICES FORM

PART 1 - Unit Prices Form

1.1 BID INFORMATION

- A. Bidder: _____.
- B. Project Name: Window Treatments for New River Community & Technical College and Allied Health Facility.
- C. Owner: Community and Technical College System of West Virginia.
- D. Submit Bid to: Chief Procurement Officer, Community and Technical College System of West Virginia, 1018 Kanawha Boulevard, East, Suite 700, Charleston, WV 25301
- E. Owner Project Number: RFB 15225
- F. Interior Designer: Watkins Design Works.

1.2 BID FORM SUPPLEMENT

- A. This form is required to be attached to the Bid Form.
- B. The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work and for adjustment of the quantity given for the actual measurement of individual items of the Work.

1.3 UNIT PRICE SCHEDULE

- A. New River Community & Technical College

Rm #	Room Name	W	H	Qty	Unit	Extended
135	Classroom					
138	Chemistry Lab					
151A	Registrar					
104	Campus Admin. Ste.					
106	Admin. Asst.					
107	Campus Dean					
119	Dir. Financial Aid					
123	Ctr Teach Excell.					
Rm #	Room Name	W	H	Qty	Unit	Extended

123	Ctr Teach. Excell.					
123A	CTE Director					
126	Classroom					
127	Classroom					
130	Classroom					
131	Classroom					
134	Classroom					
149G	Dean Student Svcs.					
149H	Admin. Asst.					
149J	Dir. Enroll. Svcs.					
149K	Student Recruiter					
151	Registration Suite					
151B	Reg. Asst.					
185	Student Gov't. Off.					
187	Student Success					
190	Career Pln. Place.					
201	Seminar/Boardrm.					
204	Web Dev/Graph.					
205	Admin. Asst.					
206	VP Academic Aff.					
207	Dir. Inst. Effect.					
210	Exec. VP					
210A	Exec. VP Conf. Rm.					
214	Dir. College Rel.					
215	Conference					
215	Conference					
215	Conference					
217	President's Office					
223	Admin. Asst.					

Rm #	Room Name	W	H	Qty	Unit	Extended
224	VP Fin. Admin.					
225	Office					
226	Purchasing Dir.					
227	Dir. Aux. Services					
228	Controller					
235	Office					
235	Office					
236	Secretary					
237	CIO					
238	HR Director					
239	HR Asst.					
240	HR Asst.					
241	HR Storage					
244	IA Staff					
244	IA Staff					
245	VP Inst. Advance.					
245	VP Inst. Advance.					
246	Admin. Asst.					
247	Conference					
SUBTOTAL						

B. Allied Health Facility

Rm #	Room Name	W	H	Qty	Unit	Extended
AH02	Conference					
AH08	Biology Lab					
AH09	Bio. Prep Room					
AH15	Medical Assisting Lab					
AH17	Respiratory Therapy Lab					
AH18	Computer Lecture Classroom					

Rm #	Room Name	W	H	Qty	Unit	Extended
AH19A	Meeting					
AH19A	Meeting					
AH19B	Meeting					
AH19B	Meeting					
AH19C	Collaboration					
AH20	Nursing Lab					
AH21	Nursing Lab					
AH21	Nursing Lab					
SUBTOTAL						

1.4 SUBMISSION OF BID SUPPLEMENT

- A. Respectfully submitted this ____ day of _____, 2015.
- B. Submitted By: _____ (Insert name of bidding firm or corporation).
- C. Authorized Signature: _____ (Handwritten signature).
- D. Signed By: _____ (Type or print name).
- E. Title: _____ (Owner/Partner/President/Vice President).

END OF SECTION 004322

