

ADDENDUM NO. 2

Request for Proposals (RFP) 17146 Develop Website for Community and Technical College System of West Virginia (CTCS) July 7, 2017

A. CLARIFICATIONS AND MODIFICATIONS TO THE RFP

1. This Addendum and subsequent Addenda will be posted on the West Virginia Higher Education Policy Commission (HEPC) purchasing webpage at the following URL. The name of the successful vendor(s) will also be posted on the HEPC purchasing webpage and will constitute official notification of the contract award. It is the responsibility of the vendor to keep current on the latest addenda posted.

<https://wvhepc.org/purchasing/>

2. Sealed proposals will be received until 3:00 PM, EDT, July 14, 2017 by:

Chief Procurement Officer
RFP 17146
West Virginia Community and Technical College System
1018 Kanawha Boulevard, East, Suite 700
Charleston, WV 25301

Electronically transmitted (i.e., faxed or emailed) proposals will not be considered.

3. If questions were submitted by the deadline, 5:00 PM, EDT, July 5, 2017, but are not answered in this Addendum please contact the Chief Procurement Officer immediately but not later than 5:00 PM, EDT, July 7, 2016, at: rich.donovan@wvhepc.edu
4. Appendix B (attached) for Client References referred to in RFP Section II.B is added to this RFP. Please use Appendix B for Client References. A MS Word version is provided on the purchasing webpage at the URL in Section 1 above.

APPENDIX B - REFERENCES:

Please identify three references who can attest to your qualifications and experience for the service being proposed and describe briefly the context(s) in which you worked with the reference. You may NOT exceed the space provided. This includes changing fonts or font sizes to accommodate additional text.

Name: _____
Organization: _____
Telephone: Number: _____
Email Address: _____
Mailing Address: _____

Description of Services:

Name: _____
Organization: _____
Telephone: Number: _____
Email Address: _____
Mailing Address: _____

Description of Services:

Name: _____
Organization: _____
Telephone: Number: _____
Email Address: _____
Mailing Address: _____

Description of Services:

POTENTIAL CONFLICTS OF INTEREST:

Please indicate whether you have any potential conflicts of interest by marking the appropriate box with an (X). If you do (e.g., you have a spouse who works for one institution), please attach a brief explanation of the conflict to your proposal.

Yes

No